

Stephan W. Fogleman, Chair  
Arnold Sampson  
John McCauley  
Noelle Newman  
Vacant



Director: J. Christoph Amberger

## BALTIMORE CITY BOARD OF ETHICS

April 10, 2025

**Via Electronic Mail**

Mackenzie Garvin, Director  
Mayor's Office of Employment Development  
417 Fayette St. #468  
Baltimore, MD 21202  
[mackenzie.garvin@baltimorecity.gov](mailto:mackenzie.garvin@baltimorecity.gov)

Re: Mayor's Office of Employment Development Charitable/Governmental Gift Solicitation Waiver

Dear Director Garvin,

At its April 9, 2025 public meeting, the Ethics Board ("Board") approved your application to solicit and accept donations in support of YouthWorks, Youth Opportunity (YO) Academy, and the Financial Empowerment Center (FEC). The Board's approval is contingent on the application's endorsement by the Board of Estimates.

Approval is subject to the following conditions:

- 1) *In general.* The campaign must be conducted in accordance with the standards, terms, and conditions set forth in your application and in Board Regulation 06.26.1, attached for your reference.
- 2) Of specific importance, please note that all solicitations must be directed at a broad range of potential donors, must not specially target controlled donors, and must be conducted so as to avoid any suggestion that contributors might receive special access or favored treatment from any City agency or official. See R 06.26.1.
  - a. To comply with the requirements above, the Board recommends that you use uniform solicitation material that includes a written disclaimer along the following lines: "Important: Your contribution will in no way result in special access or favored treatment from any City agency or official."
- 3) *Reports.*
  - a. A Final, Cumulative Report (due within 30 days after all solicitations and receipt of all anticipated donations) must be filed with the Ethics Board on Ethics Form 627.
  - b. An Interim Report is due every three months based on your application's stated aggregate value of donations being sought ("\$500,000 or more"). Interim reports are due on July 9, 2025, and October 9, 2025.

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***Baltimore City Board of Ethics***

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[www.ethics.baltimorecity.gov](http://www.ethics.baltimorecity.gov)

410-396-7986

- 4) *Expiration.* This approval expires on the date set forth in your application, December 31, 2025. After that date, a new application will be required for any further solicitation efforts.

If you have any questions, please do not hesitate to let us know.

Sincerely,

*Nayshonn  
Bond*

Nayshonn Bond,  
Ethics Officer, Ethics Board