

ETHICS BOARD MEETING
MINUTES OF THE PUBLIC SESSION

The Ethics Board (“Board”) met on Wednesday, November 12th, 2025 at 2:30pm by conference call via Microsoft Teams.

Call to Order & Statement Concerning the Recording of the Public Session: Chair Fogleman called the Board meeting to order at 2:33pm with All Board members, a quorum, present. No members were absent

Chair Fogleman read the following statement:

All participants in the Public Session of the Board meeting acknowledge and consent to the video and audio recording of the Public Session and the publication of the recording on the Board’s website and social media accounts.

Statement Concerning the Administrative Session of the October 12th, 2025 Board Meeting:
Chair Fogleman read the following statement:

Per the Open Meetings Act, the Board discloses that it adjourned its virtual open meeting on October 12th 2025 to enter the Administrative Session at approximately 3:20 pm. Three Board members were present. Member Noelle Newman was absent. Members discussed administrative matters including complaints.

The Board may need to close some or all of this meeting to preserve the confidentiality mandated by the Ethics Code or as otherwise authorized by the State Open Meetings Act. Likewise, upon adjournment of the Open Session, the Board may reconvene for an Administrative Session to discuss non-public, administrative functions of the Board.

Review of Schedules and Agenda:

Approval of Written Minutes for the Public Session of the October 12th Board Meeting: The Board moved to approve the October 12th written minutes

Staff Update:

* Dir. Amberger provided an update on the ethics requirement training courses that's held for newly hired employees. New employees receive in-person instruction regarding the Ethics obligations during monthly meetings.

* The Board has reminded petitioners for gift solicitation waivers that the application must first be approved by the Board of Estimates before it can be presented to the Ethics Board

* **Special Assistant Anetra Moore** provided the following metrics for September and October on the Board staff's recent work:

- Help Desk
 - 54 help desk requests were received and resolved by Board staff in September.
 - 1 help desk requests were from lobbyists.

- 1 help desk requests were concerning gift solicitation waivers.
- 28 help desk requests were concerning financial disclosure statements.
- 18 help desk requests were ethics inquiries.
- 0 help desk requests were concerning the Ethics Training.
- 6 help desk requests were administrative (question about deadlines, forms, etc).
- 0 help desk requests were not within the Board's jurisdiction and were referred elsewhere.
- FY26 requests: 312
- Ethics Training
 - 25 people completed the Ethics Training in September.
 - FY26 attendees: 87
- Complaints
 - FY26 Complaints: 2
 - Open: 0
 - Dismissed: 2
- Secondary Employment Waivers
 - Waiver Requests: 0
 - FY26 Granted Waivers: 0
- Gift Solicitation Waivers
 - 1 gift solicitation waiver applications were submitted to the Board for the September 10th Board meeting.
 - 0 gift solicitation waivers expired since the last Board meeting.
 - FY26 Active Waivers: 5
 - FY26 Expired/Rescinded Waivers: 1

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- Help Desk

- 30 help desk requests were received and resolved by Board staff in October .
 - 3 help desk requests were from lobbyists.
 - 7 help desk requests were concerning gift solicitation waivers.
 - 2 help desk requests were concerning financial disclosure statements.
 - 10 help desk requests were ethics inquiries.
 - 5 help desk requests were concerning the Ethics Training.
 - 3 help desk requests were administrative (question about deadlines, forms, etc).
 - 0 help desk requests were not within the Board's jurisdiction and were referred elsewhere.
- FY26 requests: 342
- Ethics Training
 - 63 people completed the Ethics Training in October.
 - FY26 attendees: 150
- Complaints
 - FY26 Complaints: 3
 - Open: 0
 - Dismissed: 3
- Secondary Employment Waivers
 - Waiver Requests: 0
 - FY26 Granted Waivers: 0
- Gift Solicitation Waivers
 - 3 gift solicitation waiver applications were submitted to the Board for the October 8th Board meeting. However, none of the waivers had endorsements from BOE
 - 0 gift solicitation waivers expired since the last Board meeting.
 - FY26 Active Waivers: 5
 - FY26 Expired/Rescinded Waivers: 1

OTHER MATTERS: The Board moved to nominate newly confirmed member Stephan Fogleman for his continued role as chair of the Board. The motion was approved: Chair Fogleman will continue to serve as chair on the Ethics Board.

The Public Session adjourned at 2:51pm.