

**ETHICS BOARD MEETING**  
**MINUTES OF THE PUBLIC SESSION**

The Ethics Board (“Board”) met on Wednesday September 10<sup>th</sup>, 2025, at 2:30 pm by conference call via Microsoft Teams.

**Call to Order & Statement Concerning the Recording of the Public Session:** Chair Stephan Fogleman called the Board meeting to order at 2:42pm with All Board members, a quorum, present. No members were absent.

Chair Stephan Fogleman read the following statement:

All participants in the Public Session of the Board meeting acknowledge and consent to the video and audio recording of the Public Session and the publication of the recording on the Board’s website and social media accounts.

**Statement Concerning the Administrative Session of the August 13<sup>th</sup> Board Meeting:** Chair Fogleman read the following statement:

Per the Open Meetings Act, the Board discloses that it adjourned its virtual open meeting on to enter the Administrative Session at approximately 3:07pm. All Board members were present. No members were absent. Members discussed administrative matters including complaints.

The Board may need to close some or all of this meeting to preserve the confidentiality mandated by the Ethics Code or as otherwise authorized by the State Open Meetings Act. Likewise, upon adjournment of the Open Session, the Board may reconvene for an Administrative Session to discuss non-public, administrative functions of the Board.

**Approval of Written Minutes for the Public Session of the August 13<sup>th</sup> Board Meeting: The Board moved to approve the august public minutes with the requested changes**

**Staff Update:** Dir. Amberger updated the Board on the improved new employee orientation, now taking place once a month in person for all new employees.

**New Ethics Software/interface:** Lobbyist registration and complaint forms are currently being finished, the vendor is still working on the external review tool for financial disclosures.

Ethics Officer Nayshonn Bond and Special Assistant Anetra Moore provided the following metrics for May, June, July, and August on the Board staff’s recent work:

- **Metrics for Fiscal Year 2025:** 1,207 Help Desk Requests.
  - 661 Ethics Training
  - 12 Complaints
  - 2 Secondary Employment Waivers

150 Registered Lobbyist

13 Gift Solicitation Waivers (Seven active, 6 expired)

- **July Metrics:**

198 help desk requests were received and resolved by the Board staff in July.

- 71 help desk requests were from lobbyists.
- 13 help desk requests were concerning gift solicitation waivers.
- 95 help desk requests were concerning financial disclosure statements.
- 15 help desk requests were ethics inquiries.
- 1 help desk requests were concerning the Ethics Training.
- 3 help desk requests were administrative (question about deadlines, forms, etc.).
- 0 help desk requests were not within the Board's jurisdiction and were referred elsewhere.

FY26 requests: 198

- Ethics Training

- 13 people completed the Ethics Training in July.

FY26 attendees: 13

- Complaints

- FY26 Complaints: 1
  - Open: 0
  - Dismissed: 1

- Secondary Employment Waivers

- Waiver Requests: 0
  - FY26 Granted Waivers: 0

- Gift Solicitation Waivers

- 4 gift solicitation waiver applications were submitted to the Board for the August Board meeting.
  - 1 gift solicitation waivers expired since the last Board meeting.
  - FY26 Active Waivers: 4
  - FY26 Expired/Rescinded Waivers: 1

- **August Metrics**

51 help desk requests were received and resolved by Board staff in August.

- 11 help desk requests were from lobbyists.
- 2 help desk requests were concerning gift solicitation waivers.
- 24 help desk requests were concerning financial disclosure statements.
- 11 help desk requests were ethics inquiries.
- 1 help desk requests were concerning the Ethics Training.
- 1 help desk requests were administrative (question about deadlines, forms, etc.).
- 1 help desk requests were not within the Board's jurisdiction and were referred elsewhere.

- FY26 requests: 249
- Ethics Training
  - 15 people completed the Ethics Training in August.
  - FY26 attendees: 28
- Complaints
  - FY26 Complaints: 2
    - Open: 0
    - Dismissed: 2
- Secondary Employment Waivers
  - Waiver Requests: 0
  - FY26 Granted Waivers: 0
- Gift Solicitation Waivers
  - 0 gift solicitation waiver applications were submitted to the Board for the September Board meeting.
  - 2 gift solicitation waivers expired since the last Board meeting.
  - FY26 Active Waivers: 4
  - FY26 Expired/Rescinded Waivers: 1
- Financial Disclosure Statements
  - 3,396 Employees/ Board Members have filed their financial disclosure, leaving a total of 19 required filers left to file.
  - On August 27 a final notice was sent out to all the late filers via certified mail

The Public Session adjourned at 3:06 pm.